



MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

Date: 29.07.2023

Minutes of Meeting

Meeting of Internal Quality Assurance Cell (IQAC) held on 29th July, 2023 at 02:00PM in the Board Room, MIMT.

Members Present

Name	Position
Dr. Geeti Shama, Professor	Chairperson: Head of the Institution
Dr. Ajay Pratap Singh, Professor	IQAC Coordinator
Dr. Hitesh Kumar, Professor	Member
Dr. Anju Bala, Associate Professor	Member
Dr. Poyam Sharma, Associate Professor	Member
Dr. Jaspreet Kaur, Assistant Professor	Member
Dr. Varun Kumar, Associate Professor	Member
Mr. Omendra Kumar, IT Lab I/c	Member
Mr. Devendra Singh, Admin	Member
Mr. Ram Janam Yadav, Accountant	Member
Mrs. Smita Mangal, Mangalmay Foundation Trust	Member
Mr. Ashok Gupta, Rotary Club, Noida	Member
Mr. Yash Mishra (2022-24)	Member
Mr. Vishal Khajuria, Regional Head, TCS-NQT	Member
Mr. Anshul Sharma, SLMG (Coca-Cola) Beverages Ltd. Agra, UP	Member

Agenda Points:

- Agenda 1 : To approve the minutes of meeting held on 27.03.2023
- Agenda 2 : Implementation Status of Academic & Event Calendar 2022-23
- Agenda 3 : Projects & Summer Internship in Academic Session 2022-23
- Agenda 4 : Feedback Analysis 2022-23
- Agenda 5 : Research and Innovation Eco System
- Agenda 6 : Placements
- Agenda 7 : Library Resources
- Agenda 8 : ERP
- Agenda 9 : PO-CO Attainment
- Agenda 10 : Revision of guidelines of projects.
- Agenda 11 : Annual IQAC Report of 2022-23


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- Agenda 12 : Plan of Action by IQAC
- Agenda 13 : SSR Submission
- Agenda 14 : Any other items with the permission of Chair

Deliberations & Decisions taken:

Meeting started with welcome address by the Chairperson of IQAC and Director of Mangalmay Institute of Management & Technology.

Agenda 1 : To approve the minutes of meeting held on 27.03.2023

The minutes of the meeting held on 27.03.2023 was read and approved.

Agenda 2 : Implementation Status of Academic & Event Calendar 2022-23

The various curricular, co-curricular & extracurricular activities for the academic session 2022-23 organized by the respective departments, committees and clubs were put forward. Various pedagogical approaches adopted by the faculty were also discussed. The focus was on experiential learning.

Further, the End semester exam of II year is completed. However, I year exams are going on. The house showed its satisfaction.

Agenda 3 : Projects & Summer Internship in Academic Session 2022-23

Details of Projects of MBA IV Semester & Summer Training Reports of MBA III Semester were shared with the members of IQAC. List reflected the diverse areas of projects in management.

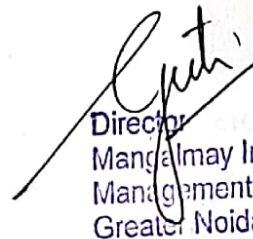
Agenda 4 : Feedback Analysis 2022-23

Recommendation of Feedback Committee meeting dated- 12.07.2023 & ADC meeting dated-14.07.2023 was put up:

- (i) To discuss the Action Taken on the feedback received from Students, Faculty, Alumni and Employer for the Academic Session 2021-22 in Academic Session 2022-23

Following activities have been organized in 2022-23:

Add On Certification Program


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- Advance Financial Management and Risk Analysis
- IIM Bangalore Certification Programs - PART-I. Organizational Design: Creating Competitive Advantage
- IIM Bangalore Certification Programs - PART-II. Strategy and the sustainable enterprise
- Digital Marketing Certification Program
- Inlingua Certification Program: Commencement of Spoken English Module by Inlingua
- NISM Series X (A): Investor Advisor Level-1
- Advance Excel with Power BI
- French Language Certification
- Do it yourself: Taxation planning and GST filling

Workshop, Seminar, Industrial Visit, Guest Lecture etc

- Industrial Visit to Yakult Danone Pvt Ltd.
- Industrial Visit- Mother Dairy
- Bridge Course
- Psychometric Profiling by Dr. Deepa Goel
- Industrial Visit – Coca-Cola
- A Motivational Guest Lecture – Dr. Parin Somani
- Academic Pioneer Exchange Program (APEP): Imperatives fro Management Professionals
- Session on “Life Skills: Life Is A Game Play It”
- Introduction to the Digital World Digital Force-Mantra
- Workshop On Personality Development (Power Dressing)
- Guest Session on “Why does your image matter so much”
- Case Study of M-S Alpine Wire Industries Limited- Dr Yuvraj Bhatrnagar
- Expert Talk on “Be Your Own Boss” in collaboration with CII & Young India.
- Workshop on Design Thinking, Critical thinking and Innovation Design
- Cineasta: Create your own video
- World Creativity and Innovation Day
- Speak For India (Debate Competition)
- “Intern to Industry: Unlocking Your Career Potential in MBA Specializations” in collaboration with HBF Direct Limited
- Discussion on Union Budget
- Financial Games
- “Finance Conclave (Panel Discussion, Mentoring, Activities)
- Marketing Campaign and Branding of a product
- Upcoming Opportunities for Budding Managers
- Campus to Corporate Life: Prof Devi Singh
- Impact of Body Language and Non verbal communication on presentation skills


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- Workshop on "Entrepreneurship and Innovation" as Career Opportunity Resource Person
- Guest Lecture on Career Goals and Interview Techniques
- Workshop on 'Pre Placement Hiring Secrets'
- Workshop on Hiring Secrets- Elliot Rosenberg
- Panel discussion "Coffee with Corporates"
- Industrial Visit to Mother Dairy
- NISM Certification Program – Kona Kona Siksha
- Mega Job Fair in association with District Employment Office
- Poster Competition on Business Plan
- IPR Awareness Programme
- Research Methodology Workshop
- My story -Motivational Session by successful Entrepreneur-Start-up founder
- My Story -Motivational Session by successful innovator Session on Women Empowerment and Gender Balance in Modern India by Dr Komal
- National Pollution Control Day (Plantation Drive)
- IPR Awareness Programme under national intellectual property awareness mission (NIPAM)
- "Design Thinking, critical thinking and Innovation design"
- National Science Day - IIC Celebration Activity
- Thinkers Conclave (TCKISR-2023) Celebrating India's presidency of the G20
- World Intellectual Property Day
- Yuva Growth Summit in association with CII and Young Indian
- Mentoring Event: Demo Day-Exhibition-Poster Presentation of Business Plans & linkage with Innovation Ambassadors-Experts for Mentorship Support - Manage through YUKTI-NIR
- Session on Accelerators- Incubation- Opportunities for Students and faculties – Early Stage Entrepreneurs
- Workshop on Cyber Security
- National Education Day: Nukkad Natak-Computer Literacy Program
- Workshop on Prototype-Process Design
- Organizing Innovation & Entrepreneurship Outreach Program in Schools-Community
- India Web 3.0 Week 2023

(ii) To discuss the feedback received from Students, Faculty, Alumni and Employer for the Academic Session 2022-23 and action to be taken thereof


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Deliberations & Decision Taken:

The feedback report of Students, Faculty, Alumni and Employer for the Academic Session 2022-23 was put up by the HoD. A detailed discussion on each of the parameters took place with the identification of following area requiring remedial measures:


S.No.	Particular requiring improvement	Action Taken	Responsibility
1.	Communication skills of the students are as per the desired expectations. (Employer's Feedback Q.03)	<ul style="list-style-type: none">• Language Lab should be widely used.• More Communication Skill enhancement Activities be implemented	Director/ HoD through Language Lab In-charge.
2.	The toilets are sufficient, clean and well maintained. (Faculty's Feedback- Q.23)	<ul style="list-style-type: none">• Increase the frequency of cleaning the washrooms, AO to take surprise visit.	Director through Admin Officer
3.	Washrooms are hygienic and well maintained. (Student feedback- Q.23)		

- (iii) The Syllabi of Add-On Certification Courses to be introduced in the Academic session 2023-24

Following decisions were taken:

The Syllabi of Add on Certification Courses which are to be introduced in the Academic session 2023-24 were presented verbatim for the inclusion or deletion of the topics in the existing courses and/or introduction of new courses. Inputs from the subject experts of industry and academia were discussed in length. After the detailed discussions, the syllabi of mentioned below courses were approved for execution in the academic session 2023-24:

Members unanimously decided to implement given below courses taking into consideration the feedback.


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Approved new Add-On Certifications

- Foundation Modules Certification Course: Finance
- Management Communication Maths for Management
- Foundation Modules Certification Course: Quantitative Methods
- Spreadsheet Modeling: Excel
- MOOC Certifications Cambridge Spoken English Module
- Six Sigma Certification Course
- NISM Certification Courses Series 5A
- Certification Course on Power BI
- Certification Course on Business Analytics

Agenda 5 : Research and Innovation Eco System

In order to promote Research and Innovation Eco System following activities were organized:-

- Poster Competition on Business Plan
- IPR Awareness Programme
- Research Methodology Workshop
- IPR Awareness Programme under national intellectual property awareness mission (NIPAM)
- "Design Thinking, critical thinking and Innovation design"
- National Science Day - IIC CELEBRATION ACTIVITY
- Thinkers Conclave (TCKISR-2023) Celebrating India's presidency of the G20
- World Intellectual Property Day
- Yuva Growth Summit in association with CII and Young Indian
- Workshop on Prototype-Process Design
- Organizing Innovation & Entrepreneurship Outreach Program in Schools-Community
- India Web 3.0 Week 2023
- Workshop on Cyber Security
- National Education Day: Nukkad Natak-Computer Literacy Program
- Cineasta: Create your own video
- World Creativity and Innovation Day


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Agenda 6 : Placements

Placement records of MBA for academic session 2022-23 till date was shared with the members. The following activities conducted under capabilities enhancement scheme were also discussed.

- Upcoming Opportunities for Budding Managers
- Alumni Talk Series
- Campus to Corporate Life: Prof Devi Singh
- Alumni Talk Session
- Impact of Body Language and Non verbal communication on presentation skills
- Workshop on "Entrepreneurship and Innovation" as Career Opportunity Resource Person
- Guest Lecture on Career Goals and Interview Techniques
- Workshop on 'Pre Placement Hiring Secrets'
- Workshop on Hiring Secrets- Elliot Rosenberg
- Panel discussion "Coffee with Corporates"
- Industrial Visit to Mother Dairy
- NISM Certification Program – Kona Kona Siksha

Agenda 7 : Library Resources

424 books were procured in the session 2022-23. In library, per day usage was 90 and per week usage was 450 in 2022-23. However, Rs. 92890 were paid towards subscription of journals. The house showed its satisfaction.

Agenda 8 : ERP

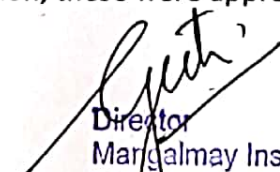
On the initiate of IQAC, New ERP was procured. It was decided to make it fully functional in coming one year.

Agenda 9 : PO-CO Attainment

PO-CO Attainment is still in process.

Agenda 10 : Revision of guidelines of projects.

Revised guidelines of Mini Project-I, Mini Project-II, STPR & VV and RPR & VV were put with emphasis on changes. After discussion, these were approved.


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Agenda 11 : Annual IQAC Report of 2022-23

Annual Report of IQAC of 2022-23 tabled, discussed and approved.

Agenda 12 : Plan of Action by IQAC

Following plan of action by the IQAC for Academic Session 2023-24 was put up to the house and the same was approved after discussion:

- To get accredited from NAAC
- To initiate the process of Autonomy
- To Submit the AQAR for Academic Session 2022-23
- To promote Research and Innovation Eco System
- To Promote experiential learning process.

Agenda 13 : SSR Submission

Institute has submitted the SSR on 09.07.2023 and DVV Clarification also submitted on 28.07.2023. The house showed its satisfaction.

Agenda 14 : Any other items with the permission of Chair

Meeting came to an end *with vote of thanks to the chair* as no other point was there to discuss.

Director, MIMT

Copy to: All the members of IQAC, MIMT as stated above
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