



20-06-2019

Minutes of Meeting

A meeting of the Internal Complaint Committee was held on 20-06-2019 at 3:30 pm. The Chairperson welcomed all the members present in the meeting. Various agenda items were taken up before the committee members, which are given below:

1. To approve the previous meeting's minutes dated 28.12.2018
2. To approve the last ICC's Annual Report for the year ending 2018-19
3. Action Plan for 2019-2020.
4. Any other discussion with the permission of the Chair or members.

Deliberations & Decisions taken

1. To approve the previous minutes of the meeting

- The members unanimously confirmed and approved the minutes of the previous ICC meeting.

2. Annual Report of ICC-2018-19

- The member secretary told the members that there have been no reported cases in the institute.
- The Institute's strong adherence to the zero-tolerance policy was firmly followed in the institute.
- The members were informed that all necessary precautions had been taken to ensure the safety and security of women, including the posting of committee member names and ICC provisions, separate common areas for girls, separate washrooms for women, lady wardens for hostel etc..
- The list of events taken during 2018-19

Briefing about ICC in Orientation Program

Awareness Campaign through Poster Making Competition on the theme "Beti

Bachao Beti Padhao

Workshop on Gender Sensitization

A Talk on common gynaecological disorders

Workshop on self Defence

Celebration on occasion of International Woman's Day

Competition on occasion of International Day of Girl Child

Guest Lecture: Awareness on psychological issues

3. Action Plan for 2019-20

- Names of committee members and provisions of ICC need to be displayed in prominent places.

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MANGALMAI INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

- Briefing session in the orientation programs should be scheduled regarding the committee members, functions, and provisions of the committee.
- The zero-tolerance policy should be followed in the institute
- Place CCTV cameras in the lobby and common areas, have separate washrooms for females, and a lady warden for hostels.

The following events have been suggested to be organized for the 2019-20 academic year which was approved by the committee:

- Awareness Program on Girl's Personal Hygiene and Safety
- Distribution of Sanitary Napkins
- Beti Bachao - Beti Padhao awareness campaign
- A Talk on common gynaecological disorders
- Workshop on self Defence
- Celebration on International woman's Day(8 March)
- Interactive Session by Psychologist
- Poster Making competition on occasion of International Day of Girl Child
- Guest Lecture: Awareness on psychological issues Prepare an annual report that includes information on the number of reported cases and their prompt resolution.

4. Any other items with the permission of the Chair

- i. The meeting ended with a vote of thanks to the chair. The next EC meeting is to be held in January 2019.


Dr. Shweta Kulshrestha

Chairperson, ICC

Cc: All members of ICC
Director, MIMT
Office File