



19-12-2020

Minutes of Meeting

A meeting of the Internal Complaint Committee was held on December 19, 2020 at 3:00 pm in the Board Room, MIMT to discuss the following agenda points:

1. To approve the previous meeting's minutes dated 14.12.2019.
2. To discuss Covid Norms.
3. The ICC's Annual Report for 2019-20
4. The Internal Complaint Committee's Action Plan for 2020-21
5. Any other point with the approval of the Chair

At the outset, member secretary welcomed all the members of the Committee and informed that due to the continuing unprecedented Covid-19 conditions, the meeting of the ICC could not take place before the commencement of Academic Session 2020-21. However, all the measures for safety and security of women are in place.

Deliberations & Decisions taken

1. To approve the previous minutes of the meeting dated 14.12.2019.
 - The minutes of the previous meeting were read and approved.

2. To discuss Covid Norms

The committee members had the discussions at length and the following suggestions were given on the Covid-19 situation:

- a. The physical distancing of at least 6 feet is to be followed as far as feasible.
- b. Use of face covers/masks to be made mandatory. In case of the non-availability of the mask with the student, it was suggested that he/she be issued the same from the admin office, MIMT.
- c. To avoid the risk of transmission, the students, faculty and staff should be screened and symptomatic ones are advised to get clinically assessed before allowing them entry into the campus.
- d. Self-monitoring of health by all and reporting any illness at the earliest.
- e. Spitting shall be strictly prohibited.

3. Annual Report of ICC-2019-20

- The member secretary told the members that there have been no reported cases in the institute.



MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

- The Institute's strong adherence to the zero-tolerance policy was strictly followed in the institute.
- The members were informed that all necessary precautions had been taken to ensure the safety and security of women.
- Reports of activities undertaken were tabled on which members showed their satisfaction. Due to the COVID-19 situation some of the planned activities could not be conducted.

4. Action Plan for 2020-21

- All the provisions of ICC will continue.
 - The zero-tolerance policy will be followed strictly.
 - To maintain separate common rooms for girls, separate washrooms for females and a lady warden for hostels. Also strict CCTV monitoring.
- The following events have been approved for the 2020-21 academic year:
- Mission Shakti, Activity on Self Defense
 - Awareness Activity on National Girl Child Day
 - A Talk on common gynaecological disorders
 - Workshop on Gender Sensitivity at Workplace
 - International Woman's day celebration
 - A Talk on managing the relationship in all spheres of life - Psychological perspective
 - It was also informed that Briefing session on ICC in Orientation/Awareness Program, Guest Lecture on psychological problems and solutions & Awareness Program and Skit competition on Domestic Violence have been already organized

5. Any other items with the permission of the Chair

- There being no further discussion, the meeting was concluded at 4:45 pm with a vote of gratitude to the chair and the members agreed that the committee will fulfil its roles and responsibilities in the pandemic situation as well.


Dr. Tushar Kanti

Chairperson, ICC

Cc: All members of ICC
Director, MIMT
IQAC Coordinator
Office File

