



21-06-2018

### Minutes of the Meeting

A meeting of the Grievance Redressal Committee was held on 21-06-2018 at 3:00 pm in the Board Room to discuss the following agenda points:

1. To approve the minutes of the previous meeting dated 15-12-2017
2. Annual report for 2017-18.
3. Action Plan for 2018-2019 Grievance Redressal Committee.
4. Any other issue with the consent of the Chair

### Deliberations & Decisions taken

1. To approve the minutes of meeting of GRC dated 15-12-2017
  - i. Minutes of meeting of GRC dated 15-12-2017 was presented and approved.
2. GRC 2017-18 Annual Report:
  - a. It was informed that Grievances related to evaluation were resolved at the level of CoE.
  - b. No cases were reported to the committee as minor cases were resolved at the level of faculty in classes. The committee members welcomed that no complaints had been reported. It was credited to the regular interaction between the heads, faculty and students.
3. Action Plan for 2018-19

Following a detailed discussion, the following points were finalized:

- The GRC provision should be prominently posted with an emphasis on wide distribution across the institute.
- The names of the committee members should be placed in prominent locations around the institution.
- A guest lecture is to be organised on 'Awareness on Psychological Issues faced by young adults'
- Counselling session should be organised with the T&P in-charge and faculty mentors.
- Fair admission procedure should be followed in accordance with the rules of the institute.

Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



# MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

- Ensure that any grievances are promptly and swiftly resolved following the natural justice concept. Faculty members should make sure that all associated activities are transparent at all levels and focused on the needs of the students.
- The GRC members and their roles functions and activities of GRC should be published through the orientation program.
- A yearly status report should be prepared that includes information about the complaint and how quickly it was resolved

#### 4. Any other items with the chair's approval.

- As no further matter was raised the meeting ended with a vote of thanks to the chair.

  
Mr. Ankit Kumar  
Member Secretary, GRC

  
Dr. Tushar Kanti  
Chairperson, GRC  
Mangalmay Institute of  
Management & Technology  
Greater Noida

Cc: All members of GRC  
Director, MIMT  
Office File