



16-12-2020

Minutes of the Meeting

A meeting of the Grievance Redressal Committee was held on 16-12-2020 at 3:00 pm in the Board Room to discuss the following agenda points:

1. To Approve minutes of the previous meeting dated 09.12.2019.
2. To discuss the 2019-20 Annual Report.
3. Grievance Redressal Committee Action Plan of 2020-21
4. Any other issue with the consent of the Chair.

Director welcomed all the members of the Committee and informed that due to the continuing unprecedented Covid-19 conditions, the meeting of the GRC could not take place before the commencement of Academic Session 2020-21. However, all the measures are in place.

Deliberations & Decisions taken

1. To approve the previous committee's minutes dated 09.12.2019
 - i. The minutes of the previous meeting were read and approved.
2. Annual Report of GRC-2019-20
 - i. The names of the committee members along with its provisions were placed at the prominent location of the institute.
 - ii. Faculty and T&P in charge provided the counselling to the students as when required.
 - iii. Briefing session in Orientation program was organised.
 - iv. Guest lecture Guest Lecture: Awareness on psychological issues was organised for the students in the academic session 2019-20.
 - v. SGRC policy was issued on 09.12.2019 and widely disseminated.
 - vi. Cases reported and resolved
 - o It was informed that Grievances related to evaluation were resolved at the level of CoE.
 - o No cases were reported to the committee as minor cases were resolved at the level of faculty in classes
3. Plan of Action for 2020-21
 - i. The following points are finalized after a detailed discussion:
 - The GRC provisions, committee members' name are being widely disseminated.

Director
Mangalmay Institute of
Management & Technology
Greater Noida



MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

- T&P in-charge and faculty mentors should be available for the counselling of the students.
- Following the natural justice concept any grievances must be promptly and swiftly resolved. Faculty members should make sure that all associated activities are transparent at all levels and focused on the needs of the students.
- Annual status report with details of the grievance and its timely redressal should be prepared.
- Since new academic session has already started, two activities have already been organized namely:
Briefing session in Orientation programs was conducted to introduce GRC members and their roles.
A Guest Lecture on psychological problems and solutions was organized on 16.11.2020.

5. Any other items with the Chair's approval.

- As no matter was raised the meeting ended with a vote of thanks to the Chair.

Dr. Jaspreet Kaur
Member Secretary, GRC

Dr. Tushar Kanti
Chairperson, GRC
Mangalmay Institute of
Management & Technology
Greater Noida

Cc: All members of GRC
Director, MIMT
Coordinator, IQAC