



# MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

07-09-2021

## Minutes of the Meeting

A meeting of the Grievance Redressal Committee was held on 07-09-2021 at 3:00 am in the Board Room, MIMT to discuss the following agenda points:


1. To approve the minutes of previous meeting dated 01.04.2021
2. To discuss 2020-21 Annual Report.
3. Grievance Redressal Committee Action Plan for 2021-22
4. Any other issue with the consent of the Chair

### Deliberations & Decisions taken

1. To approve the minutes of meeting dated 01.04.2021.
  - The minutes of meeting dated 01.04.2021 was read & approved.
2. Annual Report of GRC-2020-21
  - The GRC provisions, committee members' name were widely disseminated.
  - New GRC Policy was widely publicized.
  - T&P in-charge and faculty mentors counselled the students.
  - Briefing session in Orientation programs was conducted to introduce GRC members and their roles.
  - A Guest Lecture on psychological problems and solutions was organized on 16.11.2020.
  - Cases reported and resolved
    - It was informed that Grievances related to evaluation were resolved at the level of CoE.
    - No cases were reported to the committee as minor cases were resolved at the level of faculty in classes.
3. Plan of Action for 2021-22

The following points were discussed and finalized-

- The names of the committee members to be displayed at the prominent places in the institute.
- The provision under GRC & SGRC should be publicly displayed with emphasis on the wide dissemination at the prominent places in the institute.
- Faculty mentors and T&P In charge should be available for counselling.

  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida





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- As per the norms, a fair process should be followed and monitored by the admission in charge.
- Ensure swift and prompt redressal of the grievance, if any, with principle of natural justice. Faculty members should make sure that all related activities are student centric and transparent at all levels.
- Wide publicity should be given on Introduction of the GRC members, functions and activities of GRC in the orientation program.
- Guest Lecture on psychological problems and solutions, A Talk on managing the relationship in all spheres of life - Psychological perspective will be organize.
- Faculty and Staff should be motivated to talk freely to Director and HR Personnel on any discontent/ grievance.
- Preparation of annual status report with details of the grievance and its timely redressal.

6. Any other items with the chair's approval.

- i. As no further matter was raised, the meeting was ended with a vote of thanks to the chair.

Dr. Jaspreet Kaur  
Member Secretary, GRC

Dr. Hitesh Kumar  
Chairman, GRC  
Director, GRC  
Mangalmay Institute of  
Management & Technology  
Greater Noida

Cc: All members of GRC  
IQAC Coordinator, MIMT  
Director, MIMT  
Office File