



Date 19.07.2021

Minutes of Meeting

Minutes of Meeting of Feedback Committee for feedback analysis 2020-21 held on 19th July, 2021 at 02:00 pm.

The following members were present:

- Dr. Shweta Kulshrestha, MIMT (Subject Expert)
- Dr. Anju Bala, MIMT (Subject Expert)
- Dr. Jaspreet Kaur, MIMT (Subject Expert)
- Dr. Munish Kumar Tiwari, MIMT (Subject Expert)
- Mr. Ashutosh Gaur, MIMT (Subject Expert)
- Mr. Bharat Gahlot, MIMT (Subject Expert)
- Ms. Anita Notani, MIMT (Subject Expert)
- Mr. Ritesh Goel, HR Head, Sidhi Infotech (Industry Subject Expert)
- Mr. Satyender Mohan, IBM (Industry Subject Expert)
- Mr. Anshul Sharma, Raj Industries (Industry Subject Expert)

Agenda 01:

To discuss the Action Taken on the feedback received from Students, Faculty, Alumni and Employer for the Academic Session 2019-20 in Academic Session 2020-21

Agenda 02:

To discuss the feedback received from Students, Faculty, Alumni and Employer for the Academic Session 2020-21 and action to be taken thereof

Agenda 03:

- The Syllabi of Add-On Certification Courses to be retained from Academic session 2020-21
- The Syllabi of Add-On Certification Courses to be introduced in the Academic session 2021-22

Agenda 04:

- Any other items with the permission of Chair

Director
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Agenda 01:

To discuss the Action Taken on the feedback received from Students, Faculty, Alumni and Employer for the Academic Session 2019-20 in Academic Session 2020-21

Following activities have been organized in 2020-21:

Add On Certification Program

- Certification course "Digital Marketing"
- Certification course "Entrepreneurship"
- Certification Program "French"

Workshop, Seminar, Industrial Visit, Guest Lecture etc

- Virtual Workshop on Intellectual Property Rights Awareness and Patent
- Workshop on International Entrepreneurship vs Domestic Entrepreneurship
- One day workshop on startup and entrepreneurship "Fostering Entrepreneurial Mindsets"
- Seminar on "Understanding Intellectual Property Rights and its usage for Industry for Management Students"
- Workshop on Entrepreneurship & Regional Development
- Workshop on Entrepreneurship and Government Support
- Guest Lecture on "Importance of Presentation Skills in Professional Context"
- Guest Lecture :- Common Business Etiquettes for Success at Work
- Online Guest Lecture :- Guest Lecture on Ways to Resolve Workplace Conflicts
- Guest Lecture on "Role of Non-Verbal Communication in Speech Delivery"
- Workshop on Future Technology in IT
- Workshop on "career counselling At the cross Roads – An employee or An Entrepreneur"
- Workshop on career counselling on using Technology Platforms for Job Search
- Career Prospects in Area of HR, Marketing, Finance, International Business & Operations
- Guest Lecture on Recent Trends in Management for career counselling
- Workshop on Different Resume Formats
- Panel Discussion on Life in Corporate by Alumni

Agenda: 02

To discuss the feedback received from Students, Faculty, Alumni and Employer for the Academic Session 2021-22 and action to be taken thereof

Deliberations & Decision Taken:

The feedback report of Students, Faculty, Alumni and Employer for the Academic Session 2020-21 was put up by the HoD. A detailed discussion on each of the parameters took place with the identification of following area requiring remedial measures:

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Knowledge Park-II, Greater Noida (U.P.)

S.No.	Particular requiring improvement	Action Taken	Responsibility
1.	Syllabus equips me with necessary technical skills to face the industry/academia.(Student feedback- Q.04)	1. To be supplemented with Add on Certification Programs.	Director through HoD
2.	Curriculum addresses local, national and global needs.(Faculty feedback- Q.09, Alumni feedback- Q.08)	2. To be supplemented with IT based	
3.	Curriculum is effective in developing ICT & communication skills. (Alumni feedback- Q.05)	Workshop, Seminar, Industrial Visit, Guest Lecture etc.	
4.	Communication skills of the students are as per the desired expectations. (Employer feedback- Q.03)		

Agenda 03:

- The Syllabi of Add-On Certification Courses to be retained from Academic session 2020-21
- The Syllabi of Add-On Certification Courses to be introduced in the Academic session 2021-22

Following decisions were taken:

The Syllabi of Add on Certification Courses which are to be retained or added were presented verbatim for the inclusion or deletion of the topics in the courses. Inputs from the subject experts of industry and academia were discussed in length. After the detailed discussions, the syllabi of mentioned below courses were approved for execution in the academic session 2021-22:

Approved without changes

1. Entrepreneurship

Approved new Add-On Certifications

1. NISM Series VIII
2. NISM Series VA
3. Six Sigma
4. Power Business Intelligence
5. Portfolio Diversification & Risk Management
6. Business Analytics - Advance Research Methods and Quantitative Data Analysis using SPSS

Agenda 04: Any other items with the permission of Chair

No other point being raised by any member for discussion; meeting came to an end with the vote of thanks to the chair.

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Maita
HoD-MBA

Cc:

Academic Development Committee (ADC), MIMT
Internal Quality Assurance Cell (IQAC), MIMT

Put up to ADC

[Signature]
Director
Mangalmay Institute of
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