



**MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY**

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)



**MANGALMAY**  
INSTITUTE OF MANAGEMENT & TECHNOLOGY

**Department of Management**

**ICT ACTIVITY**

**ON**

**ADVANCED MS-OFFICE-IT SKILL**

**Date : 11<sup>th</sup> March 2022 | Venue : COMPUTER LAB, MIMT**

**For MBA 1<sup>st</sup> Year**

**Resource Person**

**Mr. ROHIT DUBEY**

(ICT Trainer, Huawei  
Telecommunications Pvt. Ltd.)

**Convener**

**Ms. POOJA GOEL**

(MIMT Faculty)

  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida





# MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

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Knowledge Park-II, Greater Noida (U.P.)

7<sup>th</sup> March, 2022

## NOTICE

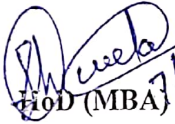
All MBA (1<sup>st</sup> Year) students are notified that the Mangalmay Institute of Management and Technology is going to organise two days activity "Advanced MS-Office -IT Skill" on 11<sup>th</sup> March 2022. It is a two-hour Activity on MS-Excel and PowerPoint. All MBA students are expected to attend the activity.


Following are the details of the programme.

Timing: 02:10 p.m.-04:10 p.m.

Venue: Computer Lab, MIMT

Program Coordinator: Dr. Pooja Goel, Faculty, MIMT

  
HOD (MBA) 7/3/22

  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida

CC:

Director

IQAC Director

Faculty's Notice Board

Student's Notice Board

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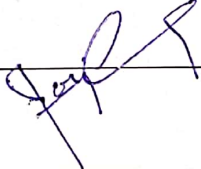


# MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

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Knowledge Park-II, Greater Noida (U.P.)

Report	
Name of Activity	Advanced MS-Office -IT Skill
Date	11 <sup>th</sup> March 2022
Venue	Computer Lab, MIMT
Organized by	MIMT
No. of Beneficiaries	80
Resource Person	Mr. Rohit Dubey, ICT Trainer, Huawei Telecommunications pvt Ltd
Activity Coordinator	Dr. Pooja Goel, Faculty, MIMT
Objective	<ul style="list-style-type: none"><li>• To give students hands-on experience with MS-Word, word processing tools.</li><li>• To provide hands-on learning of MS-Excel.</li><li>• To give students hands-on experience with MS-PowerPoint (presentation software)</li></ul>
Report	<p>Mangalmay Institute of Management and Technology, Greater Noida has organized "Advanced MS-Office -IT Skill" for MBA students (1<sup>st</sup> Year) on 11<sup>th</sup> March 2022 at 2:10 p.m. to 4:10 p.m. in the Computer Lab, MIMT. Students gained knowledge on the following topics during the entire session.</p> <p>This activity provided knowledge about advance applications of MS-word, excel and PowerPoint. Here, students learnt the basic features of MS-Word, create a new document, use a range of font formatting techniques, and format paragraphs. Students acquired knowledge about spreadsheet software (Ms-Excel). They learnt use of different types of formulas and commands to make the work easy as much as possible.</p> <p>The final topic of this activity was about Presentation Software (MS-PowerPoint). Students were taught how to produce professional presentations and build stunning slides. This unit covers topics such as designing slideshows, running and controlling a slide show, and printing presentations.</p>
Outcome of Activity	Through this activity students learnt different use and application of MS-Word, spreadsheet programmes, PowerPoint with advanced features.

  
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Knowledge Park-II, Greater Noida (U.P.)

## List of Beneficiaries

MBA 1 <sup>st</sup> Year	
S.No.	Name
1.	Aarti Dua
2.	Abhishek Bhardwaj
3.	Abhishek Singh
4.	Abhishek Vashistha
5.	Akshat Nagar
6.	Aman Shah Deo
7.	Ambuj Kumar Choudhary
8.	Amit
9.	Amit Kumar Verma
10.	Anand Kumar Mishra
11.	Anchal Sharma
12.	Ankit
13.	Ankit Handoo
14.	Ankush Nagar
15.	Archi Katiyar
16.	Arvaz Ali
17.	Ashish Bhati
18.	Ashutosh Singh
19.	Babul Kumar Singh
20.	Bhaskar Bhardwaj
21.	Bhavishya Chauhan
22.	Chanchal Gautam
23.	Divyanshi Mishra
24.	Ganpati Sahay
25.	Gaurav Baghel
26.	Gaurav Negi
27.	Himanshu Bhati
28.	Himanshu Pandey
29.	Jyoti Gaur
30.	Kanika Jawariya
31.	Km Manshi
32.	Km. Deepa Srivastava
33.	Kshama Pandey
34.	Mamta Yadav
35.	Manvendra Singh
36.	Md Kaif Imam
37.	Mohammad Huzafa
38.	Nandini Mishra
39.	Neetu Gupta
40.	Neha Raghav
41.	Nidhi

  
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42.	Nitesh Kumar Tiwari
43.	Pankaj Kumar Singh
44.	Piyush Kumar
45.	Pramod Mallick
46.	Rahul Sharma
47.	Richa Sharma
48.	Riya Malik
49.	Sachin Rajput
50.	Sanjeev Singh
51.	Saurabh Shekhar
52.	Shashvat Singh
53.	Shivam Tripathi
54.	Sneha Narang
55.	Sonam Sharma
56.	Sudhanshu Singh
57.	Swati Pal
58.	Sweta Kumari
59.	Tanya Paul
60.	Vaibhav Kumar Mishra
61.	Vikas Kumar
62.	Yashvi Sharma
63.	Aditya Kumar Maurya
64.	Ankit Kumar Dubey
65.	Ruchi Barnwal
66.	Yashi Gupta
67.	Akshay Dubey
68.	Aman Tripathi
69.	Aradhana Kumari
70.	Ayush Dev
71.	Bhawna Shandil
72.	Dharmendra Chaudhary
73.	Himanshu Kumar Singh
74.	Jyoti Shree
75.	Manisha Singh
76.	Shivangi Ranjan
77.	Somansh Gautam
78.	Sumit Tiwari
79.	Suraj
80.	Vanshita Saxena

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Director  
Mangalmay Institute of  
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Knowledge Park-II, Greater Noida (U.P.)



**MANGALMAY**  
INSTITUTE OF MANAGEMENT & TECHNOLOGY

**Department of Management**

**ICT ACTIVITY**

**ON**

**IT SKILL LAB ACTIVITY**

**Date : 15<sup>th</sup> November 2021 | Venue : COMPUTER LAB, MIMT**

**For MBA 1<sup>st</sup> Year**

**Resource Person**

**Mr. ROHIT DUBEY**

(ICT Trainer, Huawei  
Telecommunications Pvt. Ltd.)

**Convener**

**Mr. BHARAT GAHLOT**

(MIMT Faculty)

  
Director  
Mangalmay Institute of  
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Knowledge Park-II, Greater Noida (U.P.)

11<sup>th</sup> November, 2021

## NOTICE

All the students of the MBA are hereby informed that Mangalmay Institute of Management & Technology is organising an "IT Skill Lab Activity" starting on 15<sup>th</sup> November, 2021 at 3:00 p.m. to 4:40 p.m. in the Computer Lab, MIMT. All the MBA students are requested to be present.

Activity Coordinator: Mr. Bharat Gahlot, Faculty, MIMT

HOD (MBA) 11/11/21

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Knowledge Park-II, Greater Noida (U.P.)

Report	
Name of Activity	IT Skill Lab Activity
Date	15 <sup>th</sup> November, 2021
Venue	Computer Lab, MIMT
Organized by	Mangalmay Institute of Management & Technology
No. of Beneficiaries	78
Resource Person	Mr. Rohit Dubey, ICT Trainer, Huawei Telecommunications pvt Ltd
Activity Coordinator	Mr. Bharat Gahlot, Faculty, MIMT
Objective	<ol style="list-style-type: none"><li>1. To provide knowledge about the functioning of computers and its uses for managers</li><li>2. To provide hands on learning on Internet and its applications</li><li>3. To provide hands on learning on Word processing software</li></ol>
Report	<p>Department of Management, Mangalmay Institute of Management and Technology, Greater Noida has organized <b>IT Skill Lab Activity</b> for MBA students (1<sup>st</sup> Year) on 15<sup>th</sup> November, 2021 at 3:00 p.m. to 4:40 p.m. in the Computer Lab, MIMT.</p> <p>Students gained knowledge on the following topics during the entire session. Students were taught about Hardware &amp; Software and its types, Types of computer networks, Basic services over Internet like WWW, FTP, Telnet, Gopher, URL, Domain names, Web Browsers, Multimedia and its applications: Concepts of Text, Graphics, Animation, Audio, Images, Video. Multimedia Application in Education, Entertainment, Marketing. Names of common multimedia file formats,</p> <p>Students also learnt about windows and user interface. Students gained knowledge of Windows operating System, Application, Windows Explorer, Windows Setting: Control Panels, Wallpaper and Screensavers Setting the date and Sound. Concept of menu, Using Help, using right Button of the Mouse, Creating Shortcuts, Basics of Window Setup, Notepad, Window Accessories</p> <p>students were taught about the Word Processor Software (MS-Word). Word processing concepts, editing text, Finding and</p>

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	replacing text, printing documents, Creating and Printing Merged Documents, Character and Paragraph Formatting, Page Design and Layout. Using Graphics, Tables, Charts, Document Templates and Wizards.
Outcome of Activity	<ul style="list-style-type: none"><li>• Students gained in depth knowledge about the functioning of computers and its uses for managers</li><li>• They learned to use Internet and its applications</li><li>• They understood and implement Word processing software</li><li>• They learned applications on Spreadsheet software</li><li>• They also analysed and learned presentation software</li></ul>

## List of Beneficiaries

MBA 1 <sup>st</sup> Year	
S.No.	Name
1.	Aakash Jain
2.	Abhay Kumar Ray
3.	Abhishek Nagar
4.	Aditya Vardhan
5.	Aman Rajput
6.	Amisha
7.	Amit Kumar Singh
8.	Anand Kumar Mishra
9.	Anjali Singh
10.	Ankit Bansal
11.	Ankush Nagar
12.	Anukul Choubey
13.	Arpita Saha
14.	Ashish Bhati
15.	Ashu Choudhary
16.	Bablu Kushwaha
17.	Babul Kumar Singh
18.	Bhaskar Bhardwaj
19.	Bushra Shamim Qureshi
20.	Chirag Goyal
21.	Deepika Rungta
22.	FizaAalia Khan
23.	Gaurav Baghel
24.	Gaurav Jain
25.	Gaurav Negi
26.	Himanshu
27.	Jibran Aleem
28.	Kanika Jawariya
29.	Kanishk Bhardwaj
30.	Km. Deepa Srivastava
31.	LadliRaaj

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32.	Manisha Massey
33.	Manvendra Singh
34.	Md Shahid Khan
35.	Monika Rani
36.	Neha Raghav
37.	Newton Debbarma
38.	Nikhil Tonger
39.	Pankaj Kumar Singh
40.	Piyush Kumar
41.	Prachi Sachan
42.	Pretush
43.	Ram Sagar Dwivedi
44.	Randhir Kumar
45.	Ritik Kumar
46.	Riya Malik
47.	Ruchi Chaubey
48.	Saira Hassan
49.	Sanjeev Kumar
50.	Santosh Kumar Mohanty
51.	Shivam Sharma
52.	ShivamSoni
53.	SimmiTomar
54.	Sneha Shrivastava
55.	Sonali Rai
56.	Srishti
57.	Swastika Singh
58.	Sweta Kumari
59.	Tanya Paul
60.	Uzair Beg
61.	Vikash Kumar
62.	Ankit Kumar Dubey
63.	Dipanshu
64.	Ruchi Barnwal
65.	Sachin Sharma
66.	Akshay Dubey
67.	Aman Tripathi
68.	Anil Kumar Maurya
69.	Ayush Dev
70.	Deepali Thakur
71.	Gunjan
72.	Manisha Singh
73.	MuskanNogariya
74.	Shikhar Mishra
75.	Somansh Gautam
76.	Sunidhi Singh
77.	Utkarsh Bhatnagar
78.	Vansh Jain

  
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Knowledge Park-II, Greater Noida (U.P.)

05<sup>th</sup> October, 2021

**NOTICE**

All MBA (1<sup>st</sup> Year) students are notified that the Mangalmay Institute of Management and Technology is going to organise a Session on Cyber Protection and Laws for Start UP on 09<sup>th</sup> October, 2021 at 2:00 p.m. All MBA students are expected to attend the session.

Following are the details of the programme.

**Timing:** 02:00 p.m.-04:00 p.m.

**Venue:** Seminar Hall, MIMT

**Program Coordinator:** Mr. Sushil Kumar Maurya, Faculty, MIMT

*Shweta*  
Job (MBA) 05/10/21

*[Signature]*  
Director  
Mangalmay Institute of  
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Greater Noida

CC:

Director

IQAC Coordinator

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## Report

Name of Activity	Session on Cyber Protection and Laws for Start UP
Date	09 <sup>th</sup> October, 2021
Venue	Seminar Hall, MIMT
Organized by	MIMT
No. of Beneficiaries	113
Resource Person	Mr.Pawan Sharma, Cyber Security Expert
Activity Coordinator	Mr. Sushil Kumar Maurya, Faculty, MIMT
Objective	To create awareness among the students for the cyber laws and cyber traps and lawas related to strtups.
Report	<p>The event is started with Bouquet of flowers to the guest followed by lighting of Lamp by the diginitaries. Chairman MGI , Vice Chairman , Director MIMT grace the event with their presence. Mr.Pawan was the speaker for the session . Mr Sharma shared his views of his journey with the start UP enterpreneur of Mangalmay Institute. During the session Mr. Sharma interact with novice enterpreneurs with the latest trends and security issues.</p> <p>Mr.Sharma shared the details of the Cohorts of startup which can help them in the future whenever any problem encounter in the start UP. Mr.Sharma acquaint the students about the latest cyber security software and use of robust internet security required for the start UP enterpreneurs for their website. Mr.sharma also disscussed in details about the start UP laws and crwod funding concept for the novice enterpreneurs. The session ended with giving momento to the distinguiessd guest and vote of thanks given by Mr.Nishant Singh.</p>
Outcome of Activity	Students get aquaninted with start UP procedure and startup website security issues.

*Sushil*

*[Signature]*  
Director  
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Greater Noida



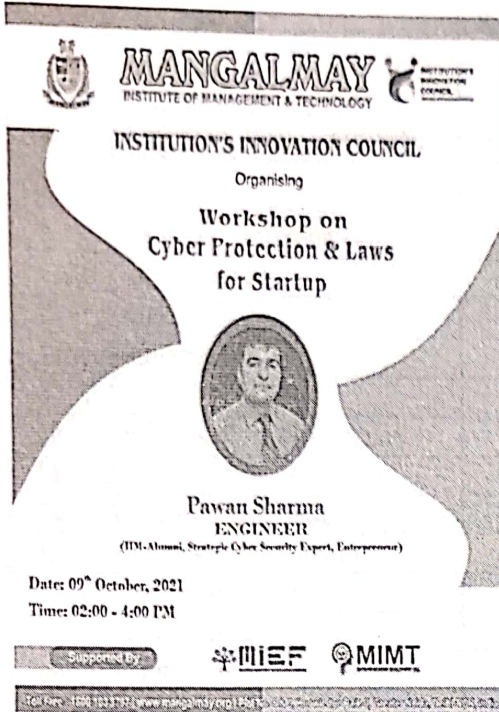


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## PICS OF THE ACTIVITY





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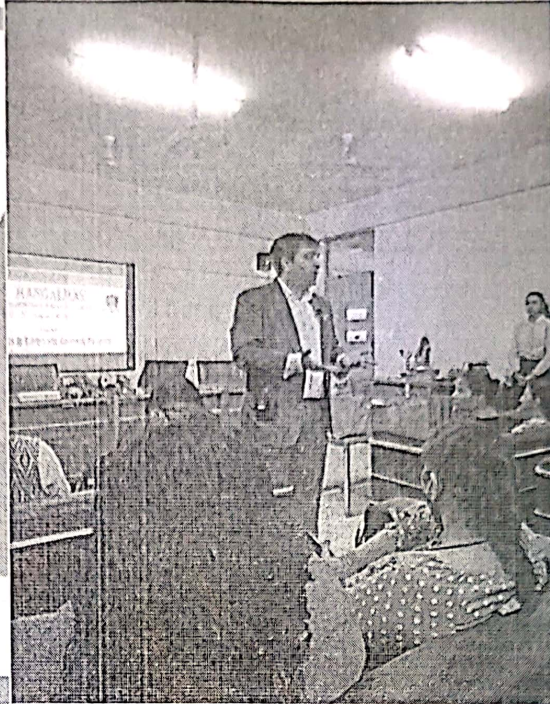
INSTITUTION'S INNOVATION COUNCIL  
Organising  
**Workshop on  
Cyber Protection & Laws  
for Startup**



**Pawan Sharma**  
ENGINEER  
(IIM-Alumni, Strategic Cyber Security Expert, Entrepreneur)

Date: 09<sup>th</sup> October, 2021  
Time: 02:00 - 4:00 PM

Sponsored By:  



Brochure of the Activity

Mr. Pawan Sharma, Engineer, is delivering the session



*Felicitation of the Resource Person By faculties, MIMT*

*Sanyal*

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Knowledge Park-II, Greater Noida (U.P.)

## List Of Beneficiaries

S. No	Name of Students	S. No	Name of Students
1	Aakash Jain	58	Poonam Yadav
2	Abhay Kumar Ray	59	Pramod Mallick
3	Abhishek Bhardwaj	60	Priyanka Tiwari
4	Abhishek Nagar	61	Rahul Kumar
5	Abhishek Vashistha	62	Ram Sagar Dwivedi
6	Aditya Singh	63	Randhir Kumar
7	Afzal	64	Ritik Kumar
8	Alka Kumari	65	Riya Malik
9	Aman Rajput	66	Rohan Parasar
10	Ambuj Kumar Choudhary	67	Sachin Kumar
11	Amit	68	Sachin Rajput
12	Amit Kumar Singh	69	Saira Hassan
13	Anand Kumar Mishra	70	Sanjeev Singh
14	Anant Raj Singh	71	Satyank Rai
15	Anjali Singh	72	Saurabh Shekhar
16	Ankit Bansal	73	Shalini Sharma
17	Ankit Kumar	74	Shivam Sharma
18	Anuj Sharma	75	ShivamSoni
19	Apoorv Kumar	76	SimmiTomar
20	Arpita Saha	77	Sneha Shrivastava
21	Asheesh Kashyap	78	Sonali Rai
22	Ashish Bhati	79	Sonu Kumar
23	Ashu Choudhary	80	Sudhanshu Singh
24	Ashutosh Singh	81	Sushant Singh
25	Bablu Kushwaha	82	Swastika Singh
26	Babul Kumar Singh	83	Swati Teotia
27	Bhaskar Bhardwaj	84	Tanya Paul
28	Bhoopendra Kumar	85	Uzair Beg
29	Chanchal Gautam	86	Vaibhav Kumar Mishra
30	Chirag Goyal	87	Varsha Sinha
31	Deepika Rungta	88	Vikas Kumar
32	Divyanshi Mishra	89	Vikash Kumar
33	Drishti Sharma	90	ViniRusia
34	Ganpati Sahay	91	Yashvi Sharma
35	Gaurav Jain	92	Yogesh
36	Gaurav Negi	93	Aditya Kumar Maurya
37	Harsh Bhati	94	Ankit Kumar Dubey
38	Himanshu Bhati	95	Jamshed Siddique
39	Jibran Aleem	96	Sachin Sharma
40	Jyoti Gaur	97	Shubham Singh
41	Kanika Jawariya	98	Aman Kumar Dubey

Director

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42	Kanishk Bhardwaj	99	Anil Kumar Maurya
43	Km. Deepa Srivastava	100	Ayush Dev
44	Kshama Pandey	101	Deepali Thakur
45	Mamta Yadav	102	Divya Prakash Singh
46	Manvendra Singh	103	Gunjan
47	Md Kaif Imam	104	Hritik Upadhyay
48	Meenakshi Sharma	105	Kamal
49	Mohammad Huzaifa	106	Sandeepi Rautela
50	Monika Rani	107	Shikhar Mishra
51	Nandini Mishra	108	Shri Krishna Gautam
52	Neha Kumari	109	Somansh Gautam
53	Neha Raghav	110	Sumit Tiwari
54	Nikhil Singh	111	Suraj
55	Nitesh Kumar Tiwari	112	Utkarsh Bhatnagar
56	Osama Bin Aslam	113	Vanshita Saxena
57	Paromita Kalita		

S. No	Name of Faculty
1	Dr. Shweta Kulshrestha
2	Mr. Sushil Maurya
3	Dr. Pooja Goel
4	Dr. Nishant Kumar Singh
5	Dr. Manisha Gupta
6	Mr. Raghvender Yadav

*Sushil*

*[Signature]*  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida